

MEMORANDUM OF UNDERSTANDING

BETWEEN

RWTH International Academy

RWTH International Academy gGmbH, Germany, represented by the Managing Director Dr. Helmut Dinger, (hereafter referred to as **RWTH IntAc**) with registered address at Campus-Boulevard 30, 52074 Aachen, Federal Republic of Germany, as official academy for continuing and international education attached to **RWTH Aachen University**

AND

National Yunlin University of Science and Technology Office of International Affairs

National Yunlin University of Science and Technology Office of International Affairs, represented by Dean Dr. Wei-Hwa, Pan, (hereafter referred to as **YunTech (OIA)**) with registered address No.123, Sec.3, University Road, Douliu City, Yunlin County, Taiwan, R.O.C..

1. Purpose of the Memorandum of Understanding (MOU)

With reference to the academic relations between RWTH IntAc and YunTech (OIA), both parties emphasize the extraordinary academic value of scientific interaction between YunTech (OIA) and RWTH Aachen University. Both parties agree to initiate online or visiting programs for students and/or professionals, such as international short courses in engineering, innovation and management or other customized programs of RWTH Aachen University.

International Short Courses in Engineering, Innovation and Management

Short courses for international students, usually two to four weeks or combined to up to three month in duration, will normally be held in summer or winter. The programs will facilitate visits by students to learn about engineering (mechanical, electrical, civil, etc.), innovation, management, and culture in Germany. A program fee will be charged for these programs, as they are held in addition to the regular semester teaching.

Customized programs in any discipline taught at RWTH Aachen University

Customized programs for international participants are open for all target groups, students and professionals, and can be held at any time throughout the year. The duration may vary in days, weeks and months. With the courses, trainings or visits, participants will get insights into teaching at RWTH Aachen University, and have the chance to network with the respective professors, institutes and industry contacts. The teaching format can be residential, online, hybrid or blended. The program fee charged for the specifically-designed program will be calculated separately and is based on an individual offer / cooperation agreement.

2. Duties and Obligations

YunTech (OIA) is responsible for part of the program and its participants before and after its conduction period with RWTH IntAc. RWTH IntAc is responsible for the program within the conduction period (in Germany or online).

Obligations of YunTech (OIA)

- A contact person representing the institution who will act as main contact.
- Support in the selection process if the students according to the given criteria
- Completion of a list of nominees with all required information for admission
- Support with admission and travel documents (responsibility lies with participant)

Obligations of IntAc

- A contact person to coordinate the program
- Conception of the program format
- Creation of admission documents (participation agreement, invitation etc.)
- Planning, preparation and execution of the program
- Providing of a certificate of attendance/performance depending on the agreement

3. Amendments

This MOU may be amended or modified by mutual consent and the exchange of letters between the two parties. Such amendments, once approved by both parties, will become part of this MOU.

4. Duration and Renewal

This agreement shall be effective upon the date of signature by the representatives of both parties and shall be in force for **5** years.

This agreement may only be renewed if the parties agree in writing on a renewal.

This MOU has been signed by/on:

RWTH International Academy

Place, Date: Aachen, 01.03.2024

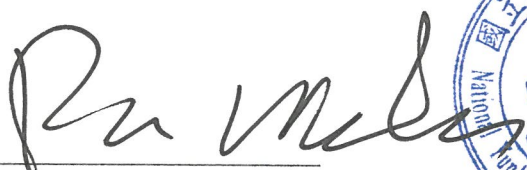
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Dr. Helmut Dinger
Managing Director

National Yunlin University of Science and Technology Office of International Affairs

Place, Date: 3/11/2024



Dr. Wei-Hwa Pan
Dean



ANNEX: FOR INTERNATIONAL SHORT COURSES

General Guidelines for open Summer & Winter Schools

- Credit points earned during the course of the programs will be determined by YunTech (OIA) based on a grade report from RWTH IntAc.
- Visiting students will normally arrive at least one day prior to the start of the respective program.
- Visiting students will be subject to the rules and regulations of RWTH IntAc, all service providers and the host country.
- RWTH IntAc will inform YunTech (OIA) about any academic or other problems that may arise during the period of the students' attendance, and take appropriate action under its established policies and procedures in consultation with YunTech (OIA).

Admission procedure with YunTech (OIA)

- Usually a maximum of 5 to 8 visiting students from YunTech (OIA) for each of the individual programs can be accepted. RWTH IntAc reserves the right to adjust these numbers because each program has a limited number of places available.
- RWTH IntAc entrusts YunTech (OIA) to evaluate and determine the nominee's eligibility for preselection. The final decision on admission is given by RWTH IntAc.
- Applicants' profile: ≥ 18 years, enrolled B.Sc./B.E./M.Sc./M.E. student in a related field, 1st year of studies completed, sufficient English skills
- Students will be nominated with a list including their personal information
- Additional information/documents required: Academic records, copy of student ID, passport number, motivation letter and CV if needed for selection.
- Application deadline will be March 1 (Summer Schools) and November 1 (Winter Schools) of each year. Other programs' deadlines will be communicated individually.
- For regular programs open to international students (advertised on website), the regular program fees apply per student. An individual partner discount, valid for specific programs, can be applied depending on the number of students recruited in the past.
- Payment schedule: There are two options for making a payment, of which one option has to be agreed upon by RWTH IntAc and YunTech (OIA). 1) Students pay individually using the online payment system of RWTH IntAc. 2) YunTech (OIA) pays by making a bank transfer of the combined fees of all visiting students. In case of option two, RWTH IntAc requires a payment of 100% of the fees by April 1 (Summer Schools) and December 1 (Winter Schools).

Advantages for YunTech (OIA)

- A contact person from RWTH IntAc will be at YunTech (OIA)'s and the students' service.
- Reserved places in all open programs exclusively for YunTech (OIA), less competition for students.
- Partner discount if applicable.
- Free choice: Students of the group can be sent into individual or multiple programs.
- Smooth application and admission process with less documents required.